



CATTERALL & WRIGHT | CONSULTING ENGINEERS

1231 – 8th STREET EAST | SASKATOON, SK S7H 0S5

TEL: (306) 343-7280 | www.cwce.ca

Title: Surveying Assistant – 4 Month Term

What's the Position

Catterall & Wright has temporary opportunities available for Surveying Assistant(s) to join our survey team. A large component of this position will involve field work and travel to various sites and projects within Saskatchewan gaining valuable experience to industrial, residential and commercial surveying supporting our land development, drainage and municipal infrastructure projects. This position provides applicants with an opportunity to utilize the latest survey technology in an exciting and innovative environment and gain valuable knowledge about the role of geomatics in land development projects.

Schedule - Work Week: Monday-Friday (40 hrs with the possibility of overtime and weekend work)

Travel: Could be required, most of our projects are local. Any travel required would be in Saskatchewan.

Term(s)

- 4 months
- May 1, 2024 – August 30, 2024

Key Focuses

- Adaptable and dependable with the ability to display initiative when needed.
- Team player who can also work independently.
- Thorough and methodic, yet efficient to ensure a quality product is produced.
- Willingness to travel and able to work outside of Saskatoon as needed.
- Appreciates outdoor work in all types of terrain and conditions.

Core Responsibilities

- Assist with surveys related to the construction of residential, commercial & industrial land development projects and municipal infrastructure projects such as pipelines, wastewater, lagoons and roadways;
- Assist with preliminary topographic surveys, record surveys and data collection tasks for design purposes;
- Assist with legal surveys such as boundary confirmation, right-of-way postings, cadastral restoration surveys, building layouts and subdivision projects;
- Assist UAV pilot with flight preparation and UAV field projects;
- Assist with operating survey equipment such as GPS, manual and robotic Total Station, multi-rotor UAV (drone), digital and optical level;
- Assist with inspection services such as water tests, pressure tests, load tests, density tests,
- Assist with construction site monitoring including reviewing and enforcing project specifications and providing verbal reports to the project manager with regards to project status and progress;

- Assist with quantity tracking surveys for progress certificate submissions;
- Assist with observations reports, survey field notes and daily safety submissions;
- Assist with equipment, truck or yard duties and maintenance;
- Assist with office requirements as required (filing, photocopying, scanning, etc.).

Who We Are Looking For

- Civil Engineering or Environmental Engineering student, who has completed at least their 1st year of study;
- Interest in municipal infrastructure systems and practices for water and sewer systems, drainage, transportation, etc.;
- Must have a reliable vehicle for work and maintain a valid Saskatchewan Drivers License and insurance;
- Displays reliable and trustworthy presence and strong work ethic;
- Treats all information and materials in a confidential manner;
- Ability to be organized, work quickly and accurately under pressure with a strong eye for detail;
- Maintain practical and professional demeanor in difficult and stressful situations;
- Strong awareness of health and safety and possess a safety-conscious attitude;
- Must be willing to travel and work out of town (expenses will be paid for this occurrence);
- Must have your own steel-toed boots (CSA approved).
- Physically active with the capability of regularly lifting or moving up to 50 lbs.
- Satisfactory clearance on Drivers Abstracts and/or Drug Test when deemed necessary.

Who Are We

Catterall & Wright is a locally owned partnership located in Saskatoon providing practical and reliable consulting services since 1965. Our key services include:

- Municipal Infrastructure
- Private land development
- Transportation & Planning
- Commercial Development
- Project Management
- Surveying
- Professional planning services
- Feasibility reports

We aspire to be THE most respected and trusted municipal engineering firm in our industry. We partner with our clients to deliver the right solution by understanding their needs and adding value to each project. We provide local knowledge and value-added solutions that enable clients to achieve their vision, ensuring continuity of services through practical, cost-effective designs.

Why Join Catterall & Wright

Catterall & Wright has a great team atmosphere with many resources to draw upon to assist in providing a great working environment, on-the-job training, mentoring and coaching. Our office has open work spaces, a refreshing change from the standard office setting with a young and enthusiastic social and professional network to draw on. Opportunity to work towards a career in a recognized profession on various exciting and innovative projects, all within Saskatchewan. We have a fantastic social committee that plans and organizes numerous events throughout the year.

- Competitive salary;
- Company laptop provided during work term;
- Cell phone, meals, mileage and expenses for accommodations will be compensated when required;
- Learning and development programs, training, and career opportunities;
- An inclusive, safe, and healthy work environment.

What to Do Now

Interested applicants should submit their resume and cover letter, identify the position you are applying for and preference start date and end date.

Email resumes@cwce.ca. Subject line must reference “Surveying Assistant – 4 Month Term”.

Thank you to everyone who applies; however, only selected candidates will be contacted.

Offers of employment may require satisfactory Security Background Checks, Reference Checks, Drivers Abstracts, and Drug Testing.

Check out our website or Facebook for more information on who we are! If you're looking for a challenge with valuable experience, Catterall & Wright is the place for you.